SUNSMART AMERICA™ UPDATES

Timeline to complete Phase 1

Debbie & Dr. Kinney will review email that will be sent to Kerry O'Hare suggesting that we DO NOT use a license agreement and develop an "Agreement of Good Faith" that we will credit The Cancer Council on all our materials and will indemnify them from any liability

Eric Stern will submit the Staff Development Proposal to the School District and will wait for approval. He expects to get a response by Mid-July '09

Tamika & Debbie will meet with Eric Stern, Pete Stewart, Health Teacher and Language Arts Teacher to explain the updates and give directions on the updating process.

Completed by: June 12th

Teachers will begin updates to Secondary Resources

Tamika & Debbie will choose a web designer and Tamika will work with web designer to design and update website.

Completed by:
July 3rd

Dr. Kinney & Medical Education Committee will give feedback to Eric Stern regarding the initial updates submitted for review

Completed by:
July 13th

Web designer will present the website to the Board of Directors to review and give feedback

Completed by:
July 19th @ Board Retreat

Medical Education Committee will review the COMPLETED 1st draft of the updated and revised SunSmart America² Curriculum and give feedback

Completed by:
August 21st

The web designer will follow the suggestions of Board of Directors and work with Tamika to make sure all of the components of the website are complete and easy to navigate through. The web designer will present a 2nd draft of the website (minus the curriculum information) to the Medical Education Committee and Executive Committee for approval

Completed by:
August 21st

Medical Education Committee will review the COMPLETED 2nd draft of updated and revised SunSmart America² Curriculum and give feedback

Completed by: September 10th

Medical Education Committee will review the FINAL copy of updated and revised SunSmart America² Curriculum and give approval

Completed by:
September 23rd

Eric Stern and Pete Stewart (Curriculum Specialist for Science) reviewing the present SunSmart America Curriculum and the SunSmart Australia Secondary Resources

Tamika will confirm with Eric Stern that the Work-For-Hire Agreement was approved by the School District's Legal Department. While Work-For Hire Agreement is being approved, Eric Stern and Pete (Curriculum Specialist for Science) will keep track of their time spent reviewing the Curriculum.
Completed—
Waiting to hear from Eric Stern

Tamika, Debbie and Dr. Kinney will decide the 10 MOST IMPORTANT topics that need to be included in the SunSmart America² Secondary Resources

Completed by: June 8th

Tamika will meet with several web designers to get a quote for updating and designing our website to include the Teacher & School Nurse On-Line Training, the Student On-Line Training, the SunSmart School Program, Fact Sheets, and SunSmart America² Primary & Secondary Resources

Completed by:
June 26th

Eric Stern will present the first 1/4 of the updates to the Foundation so that Dr. Kinney & the Medical Education Committee can review updates to make sure updates are being done accurately and correctly.

Completed by: July 1st

Tamika will find out if Professional Development Credits Proposal has been approved by the PB County School District for 2009-2010 School Year

Completed by: July 17th

Tamika will work with Eric Stern to develop a memo to the Principals and Teachers about the new SunSmart America² Curriculum and the Professional Development Credits.
Completed by: August 1st

Eric Stern, Pete Stewart and teachers will make all the updates and revisions of the SunSmart America² Curriculum and present the COMPLETED1st draft to the Foundation

Completed by:
August 10th

Eric Stern, Pete Stewart and teachers will make all the revisions to the SunSmart America² Curriculum suggested by the Medical Education Committee and submit COMPLETED draft for 2nd review

Completed by:
August 31st

Eric Stern, Pete Stewart and teachers will make all the revisions to the SunSmart America² Curriculum suggested by the Medical Education Committee and submit FINAL copy of the SunSmart America² Curriculum

Completed by:
September 17th

Tamika will give web designer the FINAL copy of the SunSmart America² Curriculum to put on the website

Completed by:
September 28th

SunSmart America² Resources and Website will be launched

September 28th